

## **Building regulations for the USI-SUPSI Campus in Viganello**

*In order to create and maintain a welcoming and inclusive environment on the joint campus located in Viganello, the Administrative Offices of both USI and SUPSI have established certain mandatory provisions that all users are required to follow in a collaborative effort. The SUPSI Real Estate & Facility Management (RE&FM) Service, which is entrusted with the management of the Campus infrastructures, shall ensure compliance with these provisions and handle any reports in this regard ([logistica@supsi.ch](mailto:logistica@supsi.ch)).*

### **I Outdoor spaces**

#### **A. Vehicles**

Cars, motorbikes and bicycles must be parked in the dedicated areas, namely:

- cars in the underground car park; limited parking spaces are available for long-term subscriptions. Please contact [posteggi@supsi.ch](mailto:posteggi@supsi.ch);
- motorbikes in the underground car park for long-term subscribers only, alternating with their own car;
- motorbikes in the designated and marked outdoor spaces as shown on the attached plan;
- bicycles/scooters in the designated and marked outdoor spaces as shown on the attached plan.

Please also note that

- bicycles (electric or regular) and scooters may not be brought into and parked under the Campus porches or in the courtyard; they may be parked free of charge in the underground car park, carried by hand via the pedestrian access ramp;
- folding bicycles and scooters may be brought inside the building, carried by hand, provided that they do not obstruct the passage of other people and are properly looked after under the responsibility of their owners;
- those who fail to park in designated spaces or respect signs may be fined by RE&FM service, according to Art. 258 para. 1 CPC.

#### **B. Courtyard**

The courtyard is fitted out with movable tables and chairs. Order and cleanliness are entrusted to the users.

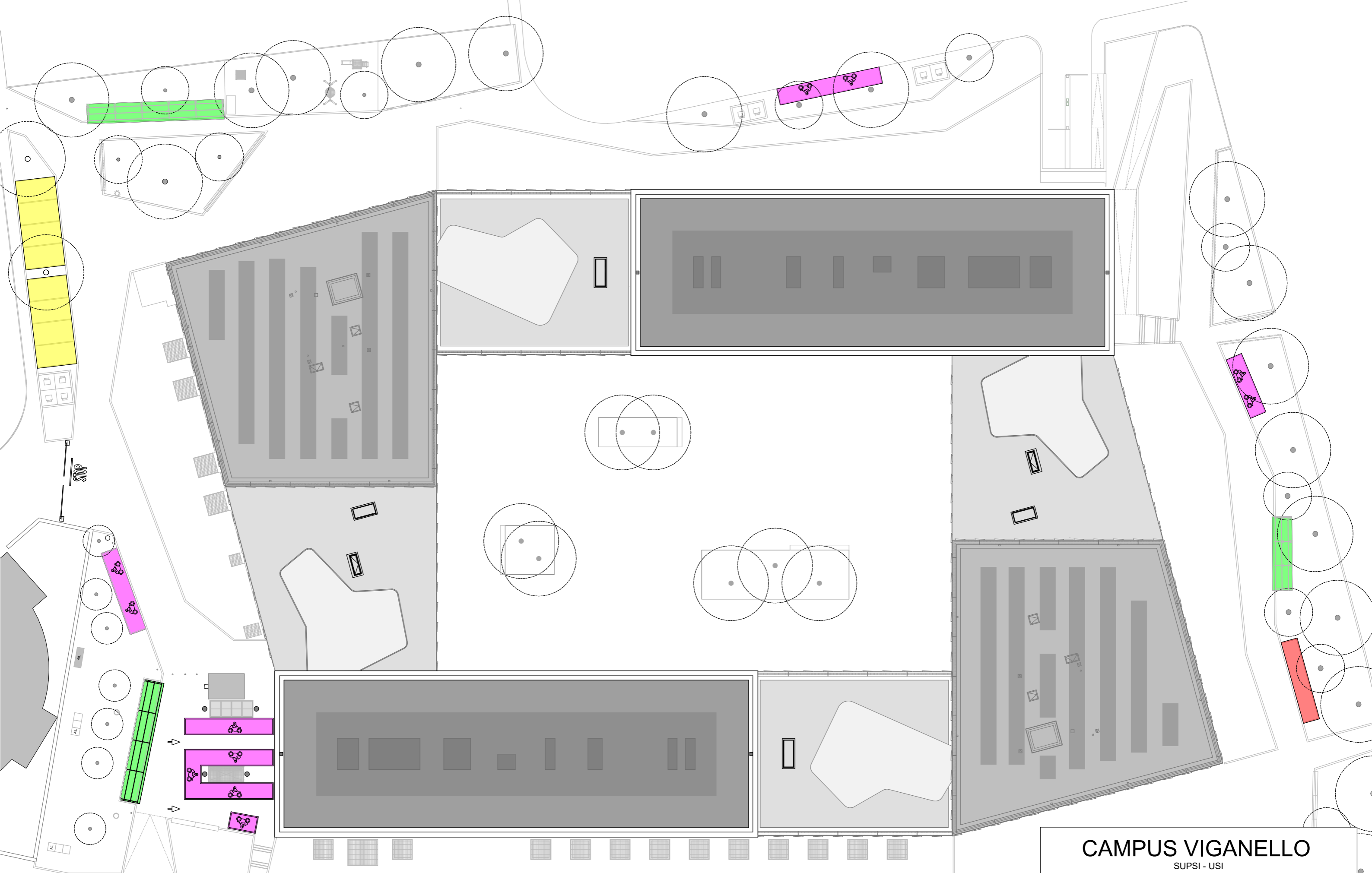
## **II. Indoor spaces**

- The furnishing of the indoor spaces (classrooms, offices, break areas, corridors, toilets, etc.) has been designed as part of the building project in accordance with the respective needs and functions, is the property of USI or SUPSI and must, therefore, be respected as such and may not be moved or removed without authorization, nor supplemented with personal furniture.
- Vending machines and electrical appliances have been installed in the common areas of P1 and the break areas. These machines and appliances align with the building project and users' needs and comply with safety regulations. If any faculty, department, or institute requests other equipment, it must be authorized by the RE&FM Service to ensure adequate safety. Private appliances are not allowed.
- Several lockers are available for students on P1. Users of these lockers are required to empty them by the end of each semester, which is by the end of December and June, respectively. This is done to ensure the lockers are thoroughly cleaned, and the locks are inspected. Any personal belongings or other items that remain in the lockers after the deadline will be disposed of.
- Institutional announcements are displayed on dedicated screens and websites. Due to decorum, posters are not used frequently and require authorization from the Communication Services. The cleaning staff will remove any unauthorized flyers as needed by the RE&FM Service.
- Animals are not allowed on campus unless authorized by USI or SUPSI Administrative Management after consulting RE&FM Service.
- In accordance with the laws in force, smoking is forbidden inside the premises. Violators are liable to disciplinary sanctions.

---

**These provisions shall be published on the USI and SUPSI websites, with notification on the screens and to users when they come into force and subsequently at the beginning of the academic year.**

**Communication is the responsibility of the respective Administrative Directorates.**



- Posti bici/moto
- Posti fornitori
- Posti moto
- PubliBike

<b>CAMPUS VIGANELLO</b>	
SUPSI - USI	
<b>PIANO situazione</b>	
parcheggi	
Formato: 42 x 29.7 cm	
Data : <b>21.11.23</b>	